



Anti-Social Behaviour Diary Guide

Attached below is the Anti Social Behaviour log book (diary). To take action we need carefully written truthful accounts of every incident.

For a court to accept this diary, certain rules need to be complied with:

1. This diary is your own personal record of what you see or hear. You can not write down something that other people have told you.
2. Fill in your log book as soon as possible after the event while it is fresh in your mind. A court may not accept what they consider to be notes not made at the time or shortly after an incident.
3. Write exactly what you see or hear. You should use actual words spoken word for word, this includes swear words. A court will want to know the full facts no matter how unpleasant it is to write.
4. Use names of people involved or if the name is not know then describe the person(s) in as much detail as possible. If any vehicle is involved include the registration number and make. If this is not possible then a part registration and/or description of the car should be provided.
5. If you make a mistake, such as spelling, in your book then do not try to erase or cover it. Simply put a single line through it and initial it. If you forget something add it to the end of your account. Do not add or alter entries after the time or date it has happened.
6. Other evidence like photographs may be gathered, but advice should be sought from your local police officer regarding other forms of evidence.

You should return any books to your Neighbourhood Police Team or the Cornwall Anti Social Behaviour Team who will collate the evidence gathered and share it with relevant partner agencies.