



Kernow Salwa

## Case Review (Community Trigger) Form

If you have made **three complaints about three separate incidents** of anti-social behaviour (ASB) to any agency within 6 months and you feel you did not receive a satisfactory response, under the Case review (Community Trigger) Procedure someone will review the details of your complaint and decide if your application meets the threshold.

The Crime & Disorder Act 1998 and the Data Protection Act 2018 allows agencies to share relevant personal and sensitive details appropriately with other partners in Cornwall. In order to bring agencies together to review your case through the Community Trigger we will need to share your personal data with our partners. By completing this form you agree to these conditions.

**Please complete each step to the best of your and your organisations knowledge.**

### Step 1

Applicant Details			
<b>Applicant Name</b>			
<b>Address</b>			
<b>Organisation or Group</b> (if applicable)			
<b>Date of Birth</b>			
<b>Phone No.</b>		<b>Email</b>	

### STEP 2

In the section below, please provide the details of an advocate or organisation currently supporting you.

Supporting Advocate Details			
<b>Name</b>			
<b>Organisation</b> (if applicable)			
<b>Phone No.</b>		<b>Email</b>	
<b>Name</b>			
<b>Organisation</b> (if applicable)			
<b>Phone No.</b>		<b>Email</b>	

**STEP 3**

In the section below, please provide an overview of you and your organisations involvement in the case.

<b>Agencies involved Details</b>			
<b>Name</b>			
<b>Organisation</b> (if applicable)			
<b>Phone No.</b>		<b>Email</b>	
<b>Name</b>			
<b>Organisation</b> (if applicable)			
<b>Phone No.</b>		<b>Email</b>	
<b>Name</b>			
<b>Organisation</b> (if applicable)			
<b>Phone No.</b>		<b>Email</b>	

**STEP 4**

In this section, please complete the details of the three complaints you have made about anti-social behaviour which you want local agencies to review. These incidents must have been reported in the last six months.

<b>Reported Incidents</b>				
<b>First Formal report to an agency.</b>				
<b>Date and Time of Incident</b>				
<b>Brief Details, Location and witnesses</b>				
<b>Reported to</b>	<b>Name</b>			
	<b>Organisation</b>			
<b>Incident/Crime or Reference No.</b>				
<b>Method of Reporting (tick applicable)</b>	<b>Phone</b>	<b>Email/On-line</b>	<b>Written</b>	<b>In person</b>
<b>Action Taken and by Whom?</b>				
<b>Assessor Comments</b>				
<b>Second Formal Report to an agency.</b>				
<b>Date and Time of Incident</b>				

<b>Brief Details, Location and witnesses</b>				
<b>Reported to</b>	<b>Name</b>			
	<b>Organisation</b>			
<b>Incident/Crime or Reference No.</b>				
<b>Method of Reporting (tick applicable)</b>	<b>Phone</b>	<b>Email/On-line</b>	<b>Written</b>	<b>In Person</b>
<b>Action Taken and by Whom?</b>				
<b>Assessor Comments</b>	.			
<b>Third Formal report to an agency.</b>				
<b>Date and Time of Incident</b>				
<b>Brief Details, Location and witnesses</b>				
<b>Reported to</b>	<b>Name</b>			
	<b>Organisation</b>			
<b>Incident/Crime or Reference No.</b>				
<b>Method of Reporting (tick applicable)</b>	<b>Phone YES</b>	<b>Email/On-line</b>	<b>Written</b>	<b>In Person YES</b>
<b>Action Taken and by Whom?</b>				
<b>Assessor Comments</b>				

**STEP 5**

In this section, Please advise the reason for Requesting a Case Review

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**STEP 6**

In this section, Please advise, what is the current situation?

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**STEP 7**

In this section, please advise Why are you unhappy with the action taken so far?

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**STEP 8**

In this section, Please advise if there have been any particular barriers or challenges in the case.

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**STEP 9**

In this section, Please advise if you are currently being supported in reporting ASB?

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**STEP 10**

In this section, Please advise how agencies can assist in the resolution of your case?

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**STEP 11**

In this section, Please advise if you have any associated documentation associated with your application that you feel with assist and support your application. These can be in the form of *advisory letters, formal warnings or documentations, or correspondents or CCTV*. Please list documentation in the below field and alongside the returning form. (Please add additional rows if required)

Date	Form Type	Issued by	Reason for Documentation?	Copy added?

**STEP 12****Declaration**

I agree that information about me and my family relevant to my complaint of anti-social behaviour can be shared between organisations for the purpose of investigating my complaints.

**Signature**

**Date**


**The Equality Act 2010 (the Act)**

Cornwall Council would like to provide you with any reasonable adjustments necessary which facilitates your participation in the case review process. Please could you advise if you have a disability for which you may require any assistance and where we could help by making any reasonable adjustments to accommodate this.

**Please detail below your consideration for reasonable adjustments.**

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Please send completed forms to –

[Communitytrigger@cornwall.gov.uk](mailto:Communitytrigger@cornwall.gov.uk)