



Polkyth House – Meeting Room Information

Created: February 2026

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Within the building there are meeting spaces available for the Community Safety Service, Partners and other Stakeholders to book.

The Rooms

Training Room Information

This room is a large meeting/training space with exterior access. It has a set of meeting tables and chairs which can be moved to different room style, seats 21 comfortably.

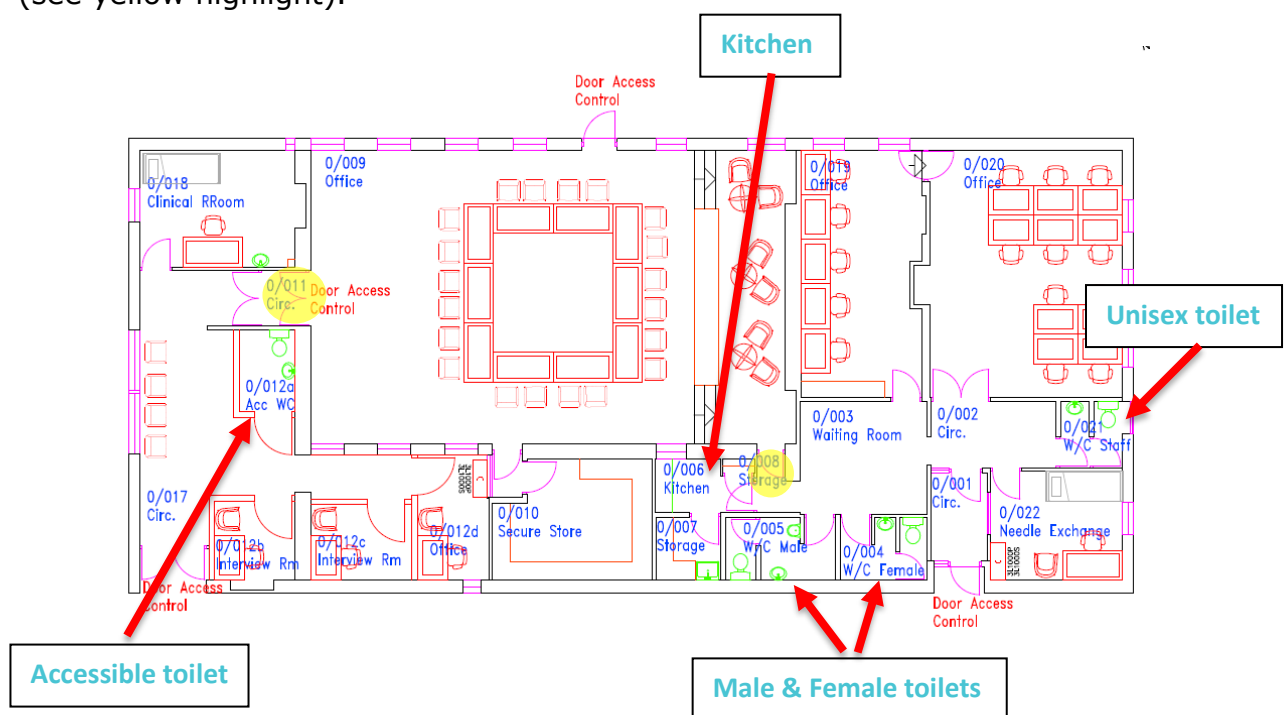
There is also a comfortable seating area and 1:1 section with tables and comfy chairs.

Equipment included: Flipchart stand, flipchart paper and pens, projector and Owl, and Bluetooth speaker.



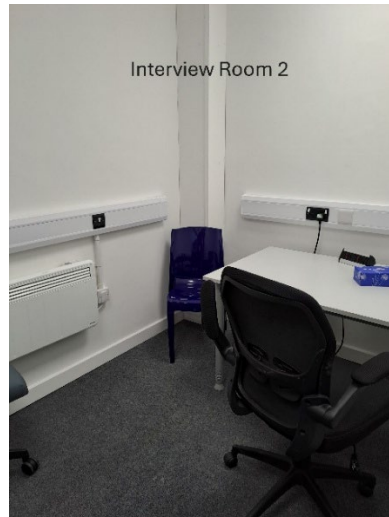
There is access to the kitchen via the entrance at the right side of the room (see yellow highlight).

Toilets can also be accessed via the entrance at the right side of the room, or an accessible toilet can be accessed via the entrance at the left side of the room (see yellow highlight).



Interview Rooms Information

There are 3 small interview rooms at the left side of the building. These can be used as 1:1 spaces (will fit a maximum of 3 people).



Projectors and other Equipment

A projector, Bluetooth speaker and an Owl are available in the Training Room. These are stored in the storage cupboard in the small office.

We also have the following equipment available to use.

- 1 flipchart stand
- Extension cables

Please ask any of the staff onsite if you require any of the equipment.